

DOM GEM (Going the Extra Mile) Awards

The **GEM! Award Program** is an employee recognition program in the Department of Medicine (DOM), recognizing active DOM staff who have “gone (*the*) *extra mile*” and performed above and beyond their daily job responsibilities.

A GEM nominee is someone who:

- ✓ Consistently motivates others
- ✓ Creates an inspirational impact
- ✓ Routinely offers encouragement & reassurance
- ✓ Unites coworkers and fosters a stronger team
- ✓ Is an exceptionally informed individual, willing to share their substantial knowledge
- ✓ Provides outstanding assistance & support to others
- ✓ Exceeds their line of obligations & responsibilities
- ✓ Embodies exemplary leadership & consistently promotes a positive, respectful & inclusive work environment

Program Details:

- Complete a GEM nomination form, outlining why the employee should receive the award.
- Nominations will be reviewed monthly, award winners will be selected by DoM Sr. Operations Managers, winners will then receive a \$25 taxable gift card. Recognition announcements will be published in the DOM Newsletter.
- Employees can win no **more than three times** during the calendar year. Employee recognition awards are meant to be occasional and therefore must be presented to an employee on an infrequent basis.
- Not Eligible: Division Mgrs., DoM Operations Mgrs. and Leaders, Faculty/CEs, contingent staff, and self nominations

This is an opportunity for **you** to recognize a fellow employee with a "**THANK YOU**" for: an excellent job done, assistance on a special project, providing backup during vacation, etc. This program is "*100% employee driven,*" and the nominations come from you!